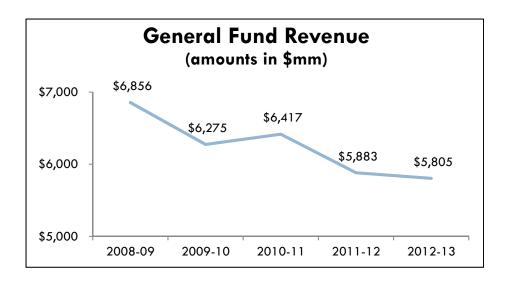
INTRODUCTION TO THE SCHOOL BUDGET SUMMARY REPORT

Overview

- The School Budget Summary Report provides information on school funding and the positions and resources purchased with that funding. Additionally, the report provides an overview of student enrollment, attendance, types of students attending, and school characteristics.
- The School Budget Summary Report is available at each school's website.
 You can search for school websites here:
 http://notebook.lausd.net/schoolsearch/selector.jsp
- The report will be uploaded to school websites in order to reflect changes in school data and budgets over time, including the allocation of centrally administered resources such as Special Education to the school site.
 - Please Note: Enrollment, attendance and academic performance data may include projections and prior year data until Norm Day and state academic data become available each year. School reports will be updated with the most recent available data, but the most recent attendance, enrollment and academic data will be reflected once it is made available by the state.

Background



- LAUSD's General Fund revenue has dropped over 15% since 2008-09.
 - The District has been forced to make deep programmatic cuts, but has made every effort to maintain class sizes and school budgets at previous levels
 - Without additional revenue, future cuts will impact the classroom
- For more information about the District's budget, please visit:
 http://budgetrealities.lausd.net/

Understanding the School Budget Summary Report

Student enrollment

counts by student

How to Read and Understand the School Budget Summary Report

Division:

Students qualifying for

additional assistance,

V 12 Decider Enrellment	Learning 94.69 % es on campus, 451				
Special Day Class Enrollment (SDC) School Readiness Language Development Program (SRLDP) 19 Low-Income Students 38 English Learners	es on cambus.				
School Readiness Language Development Program (SRLDP) 38 English Learners					
Pre-Kindergarten Special Day Class (SDC) Enrollment United English Learners	275				
Magnet Enrollment with Special Day Class Students 0 Grades 4-6 Enrollment	31				
Total Enrollment 481 Grades 9-12 Enrollment	0				
Average daily Average daily					
State Pre-School Enrolln attendance 0 Program Improvement Status	Pl Year 5				
Early Education Enrollm percentage at this 0 Academic Performance Index (API)	798				
Adult Education Enrollment school. 0					
A note of	on Enrollment, Attendance and Academic				
P2 Average Daily Attendance % (K-12 Regular 97.10 % Magnet Centers Performan	ce: Data are the most recent available and				
	t projections or prior year data until Norm				
	Day data for the current year becomes available.				
	ill be updated to reflect current year data as				
Dauget.	allable.				
	Other Grand Total Share of Total				
	n-Specially funded)				
Positions \$1,889,512 \$632,019 \$411,823 \$101,654	\$3,035,008 91.86 %				
Other Salary Items \$31,435 \$127,714 \$6,401	\$173,295 5.24 %				
Materials and Supplies \$13 Major costs in School 92	\$92,402 2.80 %				
Travel and Conferences Budget. 44	\$344 0.01 %				
Communications \$650	\$650 0.02 %				
	\$2,379 0.07 %				
Transfers of Indirect/Direct Support \$2,379 Costs					

Position Detail

School Name Here

	GF Unrestricted GF Restrict			estricted							Other (Non-Specially Funded)		Total	
Position	FTE	Cost	FTE	These are the specific positions and their costs in the School Budget. The position cost							Cost	FTE	Cost	Cost Per FTE
CAT PRG AD C1T 27/10												0.51	54,033	54,033
CSR TCHR ELEM G1 1TK			1.00						udes salary,			1.00	93,229	93,229
CSR TCHR ELEM G3 1TK			1.00	93,229	healt	th & welfar	e costs,	and fringe	e benefits.			1.00	93,229	93,229
CSR TCHR ELEM G5 1TK	_ 4		0.50	46,616	0.50	46,616			-			1.00	93,232	93,232
ELEMENTARY TEACHER	18.00	1,629,622	1.00	94,304								19.00	1,723,926	90,733
Food Services Worker							1.00	55,120				1.00	55,120	55,120
INSTRL COACH EL C1T					0.15	15,189						0.15	15,189	15,189

Understanding the School Budget Summary Report (cont.)

How to Read and Understand the School Budget Summary Report

School Budget Summary Fiscal Year 2012 - 2013

School Name Here

Position Detail

Position	GF Un	GF Unrestricted GF Re		Restricted Specially Funded		Cafeteria		Other Specially Funded		Other (Non-Specially Funded)		Total		Average	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	Cost Per FTE
INTRVN SUP COORD C1T					1.00	108,060							1.00	108,060	108,060
Instrl Coach, Elem					1.00	88,138							1.00	88,138	88,138
OFFICE TECHNICIAN	1.00	51,028											1.00	51,028	51,028
PRINCIPAL, ELEMENTARY	1.00	129,812											1.00	129,812	
SCH ADMINISTRATIVE ASSIST	1.00	65,456											1.00	65,456	65,456
SPEC EDUCATION ASSISTANT			2.25										2.25	128,104	56,935
SPECIAL EDUCATION TEACHER				These are									1.00	67,085	
Satellite Food Svc Manage				number a			1.00	46,534					1.00	46,534	
TCHR AST DEG TK NW/1				school-leve by source									4.82	62,601	12,988
TCHR, SP ED, RES SPST PRG	T		1.00		or runair	ıg							1.00	95.858	
TEACHER ASST - DEGREE TRA	1.00	13,594	1.00	13,594									2.00	27,188	
TIII ACC CIC EL C1T	1 L		V		0.36	37,186	3						0.36	37,186	
Total	22.00	1,889,512	8.75	632,019	8.34	411,823	2.00	101,654					41.09	3,035,008	

Itinerant Position Detail (Other Salary)

GF Unrestricted G		GF R	GF Restricted Specially Funded		Cafeteria Other Specially Funded			Other (Non-Specially Funded)		Total	Average		
Position	FTE	Cost	FTE	Cost	FTE	Cost	CTC .	Cost	FTE	Cost	FTE	Cost	Cost Per FTE
ITIN COUNS PSA C					o. I.		ant positions typic				0.09	9,745	9,745
ITIN NURSE	0.20	18,646					ultiple locations/s				0.40	37,292	37,292
ITIN PSYCH SCHOOL C	0.05	4.504				travel	from site-to-site				0.05	4,504	4,504
Total	0.25	23,150			0.29	20,00	of the work v	veek.			0.54	51,541	51,541

Enrollment & Demographic Information

- Total enrollment:
 - There are different types of students in the total, which can include:
 - Special Day Class (SDC)
 - School Readiness Language Development Program (SRLDP)
 - Pre-Kindergarten Special Day Class (SDC)
 - Magnet
 - These Enrollments are separate because each type of student must be reported in order to receive funding for their programs.
 - Enrollment data are the most recent available and may reflect projections or prior year data until Norm Day data for the current year becomes available. Reports will be updated to reflect current year data as soon as available.
- We also see a P-2 Average Daily Attendance % (P2 Average Daily Attendance Percentage), which is the average daily attendance percentage recorded for the school in the prior year.
 - This percentage is used to project daily attendance for the coming year. This attendance number is reported to the state and is used to determine how much funding LAUSD receives.

Budget Summary

- In this section, you see the categories that represent how funding has been budgeted, and the amounts of each funding source used. You can determine how much was spent in each funding source by looking at the columns and the totals in each.
- Funding sources include:
 - General Fund Unrestricted funds that can be used for any general education purpose
 - General Fund Restricted funds that must be used for a specific purpose (e.g. special education funding)
 - Specially Funded funds that must be used for a specific purpose (e.g. Title I funds, Bilingual Funds, grants)
 - □ Cafeteria funds used to operate the District's food service program
 - Other Specially Funded funds that are mostly Adult school resources
 - Other (Non-Specially Funded) funds that are mostly Early Education Center resources

Position Detail

- This section provides detail on all of the positions that were budgeted, the total cost of those positions, and the funding used.
 - The total cost includes salary, health & welfare costs, and fringe benefits.
 - Health & welfare costs include medical, dental, and vision benefits.
 - Fringe benefits include Medicare, Social Security, disability, workers comp, and unemployment insurance contributions.
 - Salary costs are net of 10 furlough days that District employees agreed to in order to help close the District's \$557 million deficit.
 - You can see how much positions cost and how they are being funded by reading across the columns for each position. Please note that each line could represent more than one position, so check the FTE (Full Time Equivalent) column next to each cost to see how many positions are included in the cost.
- To see the total positions and costs, go to the last line in the Position Detail section. You can see position counts and costs in each funding column (General Fund Unrestricted, General Fund Restricted, Specially Funded, etc.) by reading across from left to right on the Total line.

A note on position titles: position titles come directly from the District's budget system. We have included them in our Glossary to help identify them, and we are working to simplify them in our system for better understanding.

Itinerant Position Detail (Other Salary)

- This section provides some detail on the kinds of itinerant positions budgeted and the budgeted cost of those positions across our available funding sources.
- Itinerant positions are typically funded by multiple locations/school sites and travel from site-to-site over the course of the work week. Positions may include nurses, school psychologists, pupil services and attendance counselors, etc.

Glossary & School Budget Summary Frequently Asked Questions

Frequently Asked Questions

What is this report for? What does it tell me?

The School Budget Summary is a report that shows how money has been budgeted and how it is planned to be spent. The report is meant to provide stakeholders with an overview and high-level understanding of the funding a school receives, how that money is spent, and what kinds of staff and resources are used to meet student academic needs.

What is a Fund Center?

A Fund Center is a school-specific identifier that is used for budgeting revenues and expenditures identified at the school site.

What is a Division?

A Division is a department or management office overseeing the delivery of a service or managing a cluster of schools. Examples of a division are the Educational Service Centers providing instructional and operational oversight of the District's schools. There are currently 5 Educational Service Centers and they each have a unique division identifier.

Why are there different kinds of Enrollments (SDC Enrollment, SRLDP Enrollment, Pre-K Enrollment, Magnet Enrollment)?

LAUSD reports enrollments for different kinds of students to the state and federal government in compliance with Education Code and program funding requirements. Reporting these enrollments provides funding for each student type, in accordance with the funding programs provided by the state and federal governments.

What is P2?

P2 stands for Second Principal Apportionment. School districts receive funding from the state at identified points in the school year. One of these points is known as the 2nd Principal Apportionment. Funding comes from the State School Fund for school districts, county offices of education, and charter schools. The Advance Principal Apportionment is certified by the Superintendent of Public Instruction in July of each school year, followed by the First Principal Apportionment (P1) in February, and the Second Principal Apportionment (P2) in June.

Why is attendance on this report?

The District receives funding from the State based on the number of students attending school on any given day, not based on enrollments, so we must report average daily attendance to receive funding.

What is Program Improvement Status?

Program Improvement Status comes from the federal No Child Left Behind Act and requires that schools failing to meet identified performance criteria for more than 2 years enter into Program Improvement Status. This status requires that a set of prescribed remedies be instituted at the school in order to meet performance criteria. Should the school site continue to fail to meet these requirements, more stringent prescribed remedies are required, which may include restructuring the campus, releasing the staff at the school site, closing the school or turning it into a charter.

Why are costs listed in different columns?

The report lists costs in different columns as a way of showing the reader what items have been budgeted or "purchased" using specific funding types available at the school.

What are Itinerant Positions?

Itinerant positions typically are funded by multiple locations/school sites and travel from school-to-school over the course of the work week. Positions may include nurses, school psychologists, pupil services and attendance counselors, etc.

What is EIA-SCE/EIA-LEP?

EIA-SCE is Economic Impact Aide – State Compensatory Education. This funding stream from the state is not available to schools in 2012-13, but when available to schools is used to provide additional supports for students qualifying for the Free and Reduced Price Meals Program.

EIA-LEP is Economic Impact Aide – Limited English Proficiency. This funding stream from the state is used to provide additional supports for students designated as English Learners and Reclassified/Redesignated students who leave English Learner status.

What is Title I?

Title I is a federal program designed to provide additional supports to those students that qualify for the federal Free and Reduced Price Meals Program. The Title I program provides additional funding to students attending campuses with concentrations of poverty in excess of 35% and is meant to provide the needed additional financial support for students living in poverty to excel academically

What is Title II?

Title II funding is provided to ensure highly qualified and effective teachers and principals are present at each school. Funds are primarily used to provide high-quality professional development to school staff.

What is a Reclassified English Learner?

Students who have been identified as English Learners are designated as Reclassified English Learners when they score Proficient or beyond on English assessments.

What is the Poverty Rate?

The Poverty Rate is the concentration of students enrolled at the school who qualify for the federal Free and Reduced Price Meals Program. This number is also used to report to the federal government for purposes of Title I funding. As an example, a school with a poverty rate of 54.23% means that 54.23% of the students enrolled in the school qualify for federal poverty assistance and are included in the poverty concentration numbers reported to the federal government for Title I funding purposes.

Why are Low Income Students counted?

There are two basic reasons for LAUSD to document the number of low income students. First, the federal Free and Reduced Price Meals Program requires that qualifying families provide documentation and an application to the program, which provides free or low cost meals to qualifying low-income students. Second, the count of low income students is documented in order to provide the poverty concentration reporting required for Title I funding allocations to schools.

Glossary of Terms:

API (Academic Performance Index) A requirement of California's *Public Schools Accountability Act of 1999*; measures the academic performance and growth of schools on a variety of academic measures.

Avg Daily Attendance – Average Daily Attendance

Cafeteria – funds used to operate the District's food service program

Capitalized Impr(ovements) – Major physical repairs or improvements to District owned facilities which must be depreciated over the life of the improved asset for the purposes of financial and tax reporting.

Communications – These costs are typically associated with elementary school after-school programs and communications activities associated with making community members aware of program offerings.

Division - A Division is a department or management office overseeing the delivery of a service or managing a cluster of schools. Examples of divisions include the Educational Service Centers providing instructional and operational oversight of the District's schools. There are currently 5 Educational Service Centers and they each have a unique division identifier.

English Learners – The number of students designated as English Learners for the purposes of allocating state and federal resources.

Reclassified English Learners – The number of English Learner students that have scored proficient or better on English language assessments.

FTE – Full Time Equivalent: Used to identify the number of full time equivalent positions in the budget. Since many positions may not be budgeted for at schools as full time positions, FTE helps to identify what portion of a full time position the budgeted cost represents (e.g. .50 FTE would represent half of a full time FTE of 1.0)

Fund Center - A Fund Center is a school-specific identifier that is used for budgeting revenues and expenditures identified at the school site.

General Fund – Unrestricted – Funding received by the District that can be used for any general education purpose, but must be used to pay for the District's basic instructional program before restricted funding sources from the state or federal government can be used to supplement the General Fund program.

General Fund – Restricted – Funding received by the District that must be used for a specific purpose. (e.g. special education funding)

Itinerant - Itinerant positions typically are funded by multiple locations/school sites and travel from site-to-site over the course of the work week.

Low-Income Students – The number of students enrolled at the school site who qualify for the Free and Reduced Price Meals Program

Magnet – Magnets are programs located at schools, or may be stand-alone Magnet schools, which typically offer enrichment activities and themed instruction focusing on a specific academic theme or course of study such as Humanities, Visual and Performing Arts, Science, Engineering etc. Magnets were established as part of a racial integration settlement to provide enhanced academic opportunities and resources for students impacted by the harms of racial isolation.

Magnet Centers – The number of Magnet programs operating on the fund center. There may be multiple programs at a single school site. Magnet Centers receive additional supports, above the typical District Norm allocation.

Magnet Enrollment with Special Day Class Students – The enrollment count including special education students at a Magnet center that generate administrative and other resources for a home fund center.

Materials and Supplies – Materials and Supplies are those items which are consumed on a regular and on-going basis in the day-to-day operation of the school or office. Examples would include paper, pens and pencils, photocopier supplies and similar items.

Norm Day – The date on which the District reports attendance and enrollment data to the California Department of Education which determines the levels of funding the state will provide to the District. The date is typically about 6 weeks after the start of the school year.

Operating Exp(ense) – Those costs which must be incurred in order for the School or District to maintain daily operations. Examples of operating expense include utilities, facilities costs, computer equipment and other similar costs.

Other (Non-Specially Funded) – mostly Early Education Center resources

Other Salary Items - Other salary items are those costs in the school budget related to staffing expenditures but which are not full-time positions or itinerant positions. Examples of Other Salary Items include overtime and payments to staff for coaching.

Other Specially Funded – mostly Adult school resources

P2 – 2nd Principal Apportionment: Funding from the State School Fund for school districts, county offices of education, and charter schools. The Advance Principal Apportionment is certified by the Superintendent of Public Instruction in July of each school year, followed by the First Principal Apportionment (P1) in February, and the Second Principal Apportionment (P2) in June.

P2 Average Daily Attendance – 2nd Principal Apportionment Average Daily Attendance

Poverty Rate – The percentage of students enrolled at the school site who qualify for the Free and Reduced Price Meals Program, which is used to allocate Title I resources to campuses.

Pre-K – Pre-Kindergarten: High-quality pre-kindergarten helps to develop children's cognitive, social, and emotional skills and sets a positive trajectory for later school success. Research shows that children who participate in high-quality preschool programs demonstrate higher achievement levels in the elementary grades, show greater interest in learning, are less likely to require special education, and are more likely to graduate from high school.

Positions – Positions are the jobs that are budgeted in the school site budget. Examples include Elementary Teacher, Secondary Teacher, Nurse or Principal.

Program Improvement Status - No Child Left Behind mandates that each state adopt accountability measures, known as Adequate Yearly Progress (AYP), for all public schools. AYP criteria encompass four areas:

- Student participation rate in testing
- Percent of students scoring proficient
- Academic Performance Index (API)
- High school graduation rate

If a school fails to meet AYP improvement requirements for two consecutive years, it is identified for Program Improvement (PI). This places the school in a continuum of structured interventions designed to help identify, analyze and address barriers to student achievement.

For more information on what is required by federal and state law when schools enter Program Improvement status, please see this link to the California Department of Education: http://www.cde.ca.gov/ta/ac/ti/nclbpireq.asp.

Professional/Consulting Services and Operating Expenditures - Instructional and non-instructional contracts. Other expenses such as dues and membership fees.

Projected Average Daily Attendance – Projected Average Daily Attendance

Rentals, Leases, Repairs, and Non Capitalized Improvements – Rental, lease, and repair of equipment. Facility repairs and reconfigurations including class room changes as a result of class size changes.

SFP – Specially Funded Programs

Small Learning Communities – The number of Small Learning Communities that are currently operating on the campus. Small Learning Communities are a type of academic intervention which involves organizing subsets of students on campus into smaller learning communities, with students in these communities typically sharing a common set of teachers who are meant to work closely together in order to coordinate and personalize student instruction across classes and grades.

Special Day Class – Special day classes, also known as Special Day Programs, serve students who, because of their disabilities, cannot participate in general education programs for a majority of the school day. These programs are provided at a variety of school sites. As appropriate, students enrolled in special day programs interact with their general education peers through academic, non-academic and extracurricular activities as outlined in the student's Individual Education Program (IEP).

Special Day Class Enrollment – Special Day Class Enrollment, also known as Special Day Program Enrollment, is the number of enrolled students with Individual Education Programs (IEPs) enrolled in a Special Day Program at the school site.

Specially Funded – Funding that is restrictive in its use. These fund must be used for a specific purpose (e.g. Title I funds, Bilingual Funds, grants)

SRLDP – School Readiness Language Development Program is an oral language program intended to prepare students for kindergarten. It provides students, including the child who is an English Language Learner (ELL) and needs primary-language instruction; and the child who is a Standard English Language Learner (SELL), who will be four-years old by December 2nd of the year of enrollment, the opportunity to increase the ability to listen, to speak effectively, to use vocabulary appropriately, and to develop academic readiness skills. It provides a parent involvement and education program that helps meet the needs of parents to positively facilitate the prekindergarten child's developmental potential.

Transfers of Indirect/Direct Support Costs – Describes an accounting transaction which typically is used to reflect the cost of administration, oversight, and reporting requirements of programs. The transaction is used to allocate a portion of the District's operating costs to programs in order to reflect their true cost as well as offset costs to the District's General Fund.

Travel and Conferences –At the school level, these expenditures may pay for staff attendance at professional development conferences as well as providing required mileage reimbursements, registration fees, per diems, and hotel cost.

Position Definitions:

Admin Aide - Administrative Aide

Adult Teacher-Adviser - Adult Education Teacher Adviser

Advsr, Res, Ad, - Adult Education Resource Advisor

Advsr, Res, Ad, Sch – Adult Education Resource Advisor, School

AP SCS – Assistant Principal, School Counseling Services

Asst Pint Mgr - Assistant Plant Manager

Asst Prin, Adult Counsing – Assistant Principal, Adult Education Counseling

Asst Prin, Adult Educatio – Assistant Principal, Adult Education

Asst Prin, Sec – Assistant Principal, Secondary Schools

Bldg&Grd Wrkr - Building and Grounds Worker

Bridge Crd – Bridge Coordinator (DOES WHAT?)

Campus Aide & Restricted - School campus security generic position

Campus Aide Female & Rest - School campus security female position

Campus Aide Male & Rest - School campus security male position

Cat Prg Ad – Categorical Program Advisor

Coord, Sch Office Comptr – School Office Computer Coordinator - may be Elementary, Secondary or Adult position

Couns Sec – Counselor, Secondary

CSR Tchr Eld – Class Size Reduction Teacher English Learner Development

CSR Tchr MS – Class Size Reduction Teacher Middle School

CSR Tchr Sec Mth – Class Size Reduction Teacher, Secondary Math

Dip Pro Cn – Diploma Project Counselor

Early Ed Center Aide (I, II, ?) – Early Education Center Aide

Early Ed Center Office MG – Early Education Center Office Manager

Ed Aide II – Education Aide

Ed Resor Aide - Education Resource Aide

Ed Resource Aide & Restr – Education Resource Aide

Ed Resource Aide Span Lan – Education Resource Aide Spanish Language

Educ Aide 2 - Education Aide

Finan Mgr BG - Financial Manager

Financial Manager – Financial Manager

Food Services Manager (I, II, III, IV, V, ?) – Food Services Manager

Food Services Worker – Food Services Worker

Health Care Assistant – Health Care Assistant

Housekeeper – Housekeeper, Early Education Centers

I/A Compu Lab – Instructional Aide Computer Lab

Instr Spec – Instructional Specialist

Instrl Coach Sec – Instructional Coach, Secondary Schools

Instructor, JROTC/Inst JROTC - Instructor, Junior Reserve Officer Training Corps

Itin/Itinerant – Itinerant positions typically are funded by multiple locations/school sites and travel from site-to-site over the course of the work week. Positions may include nurses, school psychologists, pupil services and attendance counselors, etc.

Itin Couns PSA – Itinerant Counselor, Pupil Services and Attendance

Itin Nurse - Itinerant Nurse

Itin Psych School – Itinerant School Psychologist

Itin Psych Soc Wkr – Itinerant Psychiatric Social Worker

Office Tech – Office Technician

Office Technician - Office Technician

Pint Mgr (I, II, III, IV) – Plant Manager (I, II, III, IV)

Prin Elem – Elementary Principal

Prin Sec – Principal, Secondary School

Principal, Adult Educatio – Principal, Adult Education

Prinicipal, Early Eductn – Principal, Early Education Center

S. In. JROTC/Sr Instructor, JROTC – Senior Instructor, Junior Reserve Officer Training Corps

Satellite Food Svc Manage – Satellite Food Services Manager

Sch Bus & Oper Mgr – School Business and Operations Manager

Sch Fac Attend – School Facilities Attendant School Admin – School Administrative Assistant

Secondary Teacher – Secondary Teacher

Senior Food Service Worke – Senior Food Service Worker

Spec Education Assistant – Special Education Assistant

Special Education Teacher – Special Education Teacher

Sr Office Tech – Senior Office Technician

Student Integration Helpe – Student Integration Helper

Tcher, Ad, P-P Ct – Adult Education Teacher, Public or Private Contract

Tchr, Ad, Acad, Instr – Adult Education Teacher, Academic Instruction

Tchr, Ad, ESL – Adult Education Teacher, English as a Second Language

Tcher, Ad, Hrly – Adult Education Teacher, Hourly

Tchr, Ad, Temp CLS – Adult Education Teacher, Temporary Class

Tchr, Adlt, Pr Older Adul – Adult Education Teacher, Program for Older Adults

Tchr Ast Deg – Teacher's Assistant Degree Track

Tchr, Early Ed Center – Teacher, Early Education Center

Tchr Elem – Elementary School Teacher

Tchr Math - Teacher, Math

Tchr, ROC/ROP – Teacher, Regional Occupational Center/Regional Occupational Program

Tchr Scnd – Secondary School Teacher

Tchr Sec - Teacher, Secondary

Tchr, Sp Ed, Res Spst Prg – Teacher Resource Specialist, Special Education

Teacher Asst – Degree TRA – Teacher Assistant Degree Track